



Acceptable Use Policy

1.0 Business Invitees and Guests

From time to time, business invitees and guests may be allowed access to certain Voice Biometrics Group (VBG) IT Systems. Business invitees who are Value Added Resellers (VARs) or potential clients may be provided remote access to VBG's Software-as-a-Service (SaaS) development servers via one of VBG's trial programs. Such access is provided to allow VARs and prospective clients a practical environment with which to learn and experience various API functions, prototype and test potential production applications, conduct demonstrations, and to gain greater insights into VBG's SaaS hosting capabilities. No other uses are permitted. Such business invitees and guests are required to complete a Trial Account Request Form.

Business invitees and guests who are present in VBG's offices may be provided access to VBG's internal LAN for certain authorized purposes, such as: email, web browsing, local printing, and other common computing needs. Such business invitees and guests may be required to complete and sign a Guest LAN Access Form.

2.0 Acceptable Use Guidelines

All access to VBG's IT Systems shall be governed by, and provided in accordance with, the following policies:

1. Access either to VBG's SaaS development platform, corporate LAN, or guest LAN may be granted or denied in sole discretion of VBG's CTO.
2. Access to VBG's guest LAN shall be limited to the following functionality: Internet access (http, https and web email, but excluding instant messaging and other protocols), and local printer access.
3. All access to VBG's IT Systems shall be solely for the designated business purpose.
4. All activity of business invitees and guests on VBG's IT Systems shall be subject to scanning and/or monitoring. Business invitees and guests should not have an expectation of privacy with regard to their activities on VBG's IT Systems.
5. Prior to connection with a VBG IT System, a business invitee or guest will be required to demonstrate that their computer equipment has the appropriate system patches and virus software in order to protect the integrity of VBG's IT Systems.
6. If any business invitee's or guest's system that is connected to a VBG IT System is scanned and found to have any form of virus or malware, or is out-of-date with respect to any software patches deemed critical by VBG's IT Group, the business invitee's or guest's access to VBG's IT Systems will be immediately terminated.
7. All business invitees and guests shall use VBG's IT Systems to which access has been granted in accordance with this Acceptable Use Policy. Failure to adhere to this Acceptable Use Policy may result in immediate termination of access to VBG's IT Systems and/or legal action, as determined in the sole discretion of VBG.